



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

### (OPEN TO THE PUBLIC)

MONDAY, JANUARY 11, 2016, 5:30-9:56 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## AGENDA

Presentation/Question Time/Start Time

- |       |   |                     |
|-------|---|---------------------|
| I.    | <b>Call to Order</b> (5:30 p.m.)  | 1 min (5:30)        |
| II.   | <b>Pledge of Allegiance/Mission/Roll Call</b>   | 5 min (5:31)        |
| III.  | <b>Approval of Agenda</b>   | 5 min (5:36)        |
| IV.   | <b>Executive Session</b>  | 60 min (5:41)       |
|       | Action: Board   |                     |
|       | Motion: to enter Executive Session pursuant to C.R.C. 24-6-402 (4) (b) to discuss a conflict resolution appeal involving confidential student information         |                     |
|       | Rationale: provide the Board with the opportunity to review issues associated with an Administrative decision and the resulting conflict resolution procedure     |                     |
| V.    | <b>Board Action Pertaining to Executive Session</b>   | 5 min (6:41)        |
|       | Action: Board   |                     |
|       | Motion: (Vote) on whether or not to uphold or overturn the Administration's conflict resolution decision  |                     |
|       | Rationale: opportunity for the Board to provide closure based upon Executive Session findings in accordance with the conflict resolution process                  |                     |
| VI.   | <b>Comments from the Audience</b> (Audience members have 5 minutes to address the Board)  | 5 min (6:46)        |
|       | (NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) |                     |
| VII.  | <b>Celebrate TCA (Cottage School Program Community Out Reach)</b>   | 10 min (6:51)       |
|       | Action: (Harris)  |                     |
|       | Motion: (info)  |                     |
|       | Rationale: to highlight accomplishments of TCA students, staff, or parents  |                     |
| VIII. | <b>Review and Approve TCA Building Corp Directors</b>   | 5 min/5 min (7:01)  |
|       | Action: The Board   |                     |
|       | Motion: (Vote) to approve the Building Corp Board of Directors  |                     |
|       | Rationale: for Board Members to approve the TCA Building Corp Directors   |                     |
| IX.   | <b>Comments from the Board of Directors</b>   | 5 min (7:11)        |
| X.    | <b>Board Development (Social Media and the First Amendment; Student Usage)</b>  | 10 min (7:16)       |
|       | Action: Miller  |                     |
|       | Motion: (Info)  |                     |
|       | Rationale: to inform the Board on legislative issues facing state representatives   |                     |
| XI.   | <b>Report of the President &amp; Cabinet Spotlights</b>   | 5 min/10 min (7:26) |
|       | Action: Sojourner   |                     |
|       | Motion: (Info)  |                     |
|       | Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, and Advancement).  |                     |
| XII.  | <b>Consent Agenda</b>   | 5 min (7:41)        |
|       | Board Directed items to be removed from Consent Agenda:   |                     |
|       | Motion: to accept the Consent Agenda (vote)   |                     |
|       | A. Minutes: 14 December 2015 (Swanson)  |                     |

- B. Written Reports of the President and Cabinet
  - 1. Human Resources (Schulz)
    - a. Matters Relating to Personnel Action
  - 2. Finance (VanGambleare)
    - a. November Financials
- C. SAC Meeting Minutes
  - 1. Junior High, Nov 12, 2015

**BREAK**

10 min (7:46)

XIII. **Discussion Agenda Items**

A. **Items removed from Consent Agenda**

B. **Cabinet Level Reports**

- 1. **Operations Capital Construction Report (Monthly)** 10 min/5 min (7:56)  
 Action: Tubb  
 Motion: (Info)  
 Rationale: to review progress on all TCA capital construction projects
- 2. **Endowment: Discussion and Vote to Eliminate the Requirement to Allocate 10% From all Donations to the Endowment** 5 min/5 min (8:11)  
 Action: Sojourner  
 Motion: (Vote) BE IT RESOLVED, that as of January 1, 2016, the President will discontinue contributing to the Endowment 10% of all donations and fundraisers netting \$500 or more.  
 Rationale: to evaluate the current use endowment funds
- 3. **Endowment: Restructure the Endowment** 5 min/10 min (8:21)  
 Action: Sojourner  
 Motion: (Vote) BE IT RESOLVED, that the President will transfer any and all monies in the Endowment to a new fund, committed to Board control and future Board designation of use, and that donors who designated monies to the Endowment be contacted about a re-designation of the funds.  
 Rationale: to determine if the current structure of the endowment is beneficial to TCA
- 4. **School Calendar Review/Approval** 5 min/5 min (8:36)  
 Action: (Jolly)  
 Motion: (Vote) to approve the 2016-17 School Calendars and preliminarily approve the 2017-2018 School Calendars  
 Rationale: to review the school calendars for the next two years
- 5. **Revenue Projection for Next FY** 5 min/5 min (8:46)  
 Action: (VanGambleare)  
 Motion: (Info)  
 Rationale: to review estimated revenue projection for the next year

C. **Board Level Reports**

- 1. **Announce Board of Director Vacancies** 5 min (8:56)  
 Action: LaValley  
 Motion: (Info)  
 Rationale: to announce two Board seats up for election
- 2. **Bylaw Update/Review General** 5 min/5 min (9:01)  
 Action: LaValley  
 Motion: (Vote) to approve the following general changes to the Bylaws:
  - 1) References from “the Academy” to “TCA”
  - 2) References from “Board of Directors” to “BOD”
  - 3) References from “Executive Director” to “President”
  - 4) Capitalizing references to Directors, Boards, and Bylaws
  - 5) Made grammatical Changes to Section 2.2 as referenced above
 Rationale: to discuss/review/vote on changes to the TCA Bylaws
- 3. **Bylaw Update/Review Specific** 5 min/5 min (9:11)  
 Action: LaValley  
 Motion: (Vote) to approve the following specific changes to the Bylaws:
  - 1) Eliminate Section 4.11 “Committees” and replace it with Section 4.12 “Advisory Boards”; Change “Advisory Boards” to “Committees”
  - 2) Eliminate the Vice-Chair from conducting the election in Section 4.12 (b)
  - 3) Requiring all Board members to vote to amend the Bylaws to achieve 2/3 majority instead of only the board members in attendance at the meeting in Section 9.7.
 Rationale: to discuss/review/vote on changes to the TCA Bylaws
- 4. **Determine Action Items from Board Self Evaluation** 5 min/5 min (9:21)  
 Action: LaValley  
 Motion: (Info)  
 Rationale: to develop an action plan based upon the results of the Board’s Self Evaluation

D. **Board Communication**

5 min (9:31)

Action: Secretary

Rationale: to develop and approve of communication update to community

- E. **Future Board Agenda Items** 5 min (9:36)
1. Capital Construction Schedule/Budget/Scope (Vote), Feb, Tubb
  2. President's Response to End of Year Evaluation, Feb, Sojourner
  3. Quarterly Financial Report, Feb, VanGambleare
  4. Announce Board of Director Candidates, Feb, LaValley
  5. Curriculum Review/Text Review Elementary, Feb, Jolly
  6. Board Budget for Next Year, Feb, Moulton
  7. Endowment Review, Feb, Sojourner
  8. Capital Construction and Capital Infrastructure List, Feb, Tubb
  9. State Assessment Report, Feb, Jolly
  10. Conflict Resolution Policy, Feb, Sojourner
  11. Review 990, Feb, FAC/VanGambleare
  12. Selection of an Auditor, Mar, VanGambleare
  13. Evaluation of TCA President Policy Review, Mar, Governance Committee
- F. **Executive Session** 15 min (9:41)
- Action: LaValley
- Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) personnel matters, President's End of Year Evaluation
- Rationale: to give the TCA President his Year End Evaluation
- XIV. **Adjournment** (Approx. 9:56 p.m.) (9:56)